



# **AGENDA**

## **FSJPLA Board Meeting**

### **January 24<sup>th</sup>, 2018 @ 6pm**

Executive:

Andy Ackerman, Chair  
Debbie Hoza, Vice Chair  
Wouter de Klein, Treasurer

Appointed:

Gord Klassen, Municipal  
Lenita Randolph, Area B

Trustees:

Darryn Wellstead  
Faisal Rashid  
LJ Lawson  
Jennifer Moore  
Stacey Nimmo

Director:

Kerry France

Guests:

FOTL member

**1. Call to Order**

**2. Adoption of the Agenda**

**3. Adoption of the minutes of November 22nd, 2017 meeting**

**4. Adoption of the Treasurer's Report**

**5. Director's Report**

**6. Old Business:**

- 6.1 Strategic Planning committee update
  - 6.1.1 Stakeholder survey data

**7. New Business:**

- 7.1 Women Who Care grant opportunity

**Next Meeting:** February 28th, 2018 @ 6pm.

**Adjourn**



# **AGENDA**

## **FSJPLA Board Meeting**

### **February 28th, 2018 @ 6pm**

Executive:

Andy Ackerman, Chair  
Debbie Hoza, Vice Chair  
Wouter de Klein, Treasurer

Appointed:

Gord Klassen, Municipal  
Lenita Randolph, Area B

Trustees:

Darryn Wellstead  
Faisal Rashid  
LJ Lawson  
Jennifer Moore  
Stacey Nimmo

Director:

Kerry France

Delegate:

FOTL member

- 1. Call to Order**
- 2. Adoption of the Agenda**
- 3. Adoption of the minutes of January 24, 2018 meeting**
- 4. Friends of the Library Report**
- 5. Adoption of the Treasurer's Report**
- 6. Adoption of the Director's Report**
- 7. Old Business:**
  - 7.1 Strategic Planning committee update / survey analysis
  - 7.2 FSJPL and 100 Women Who Care
- 8. New Business:**
  - 8.1 BC Library Conference in Vancouver

**Next Meeting:** March 28<sup>th</sup>, 2018, immediately following AGM @ 6pm

**Adjourn**

# AGENDA

## FSJPLA Board Meeting

### April 4th, 2018 immediately following AGM (in place of March meeting)

Executive:  
TBD

Trustees:  
TBD

Director:  
Kerry France

Appointed:  
Gord Klassen, Municipal  
Lenita Randolph, Area B

Delegate:  
FOTL member

1. **Call to Order**
2. **Adoption of the Agenda**
3. **Adoption of the minutes of February 28th, 2018 meeting**
4. **Elections of Executive**
  - 4.1. Chairperson
  - 4.2. Vice Chairperson
  - 4.3. Treasurer
5. **Adoption of the Director's Report**
6. **Friends of the Library Report – FOTL Delegate**
7. **Adoption of the 2018 Budget**
8. **Adoption of the Financial Report - Treasurer**
9. **Old Business:**
  - 9.1. FSJPLA & NPCC Board-to-Board meeting
  - 9.2. BC Library Conference Attendees
  - 9.3. TOP Training Attendees
10. **New Business:**
  - 10.1. Committee Designations
    - 10.1.1. Finance Committee
    - 10.1.2. Strategic Planning Committee

**Next Meeting:** April 25th, 2018

**Adjourn**



# **AGENDA**

## **FSJPLA Board Meeting**

### **April 25th, 2018 @ 6pm**

#### **Executive:**

Andy Ackerman – Chair  
Lenita Randolph – Vice  
Wouter de Klein – Treasurer

#### **Trustees:**

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

#### **Delegates:**

FOTL Representative

#### **Guests:**

#### **Appointed:**

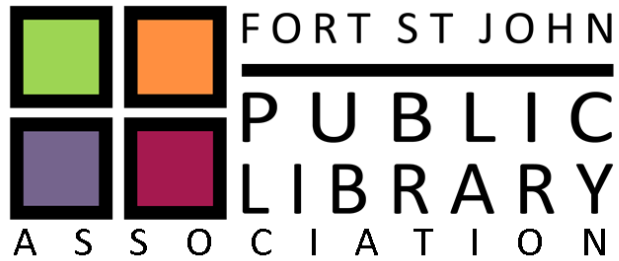
Gord Klassen – Municipal  
Lenita Randolph – Area B

**Director:** Kerry France

- 1. Call to order**
- 2. Adoption of the Agenda**
- 3. Adoption of the minutes of April 4th, 2018 meeting**
- 4. Delegate: Friends of the Library**
- 5. Adoption of the Director's Report**
- 6. Adoption of the Financial Report**
- 7. Old Business:**
  - 7.1. FSJPLA & NPCC Board-to-Board meeting
  - 7.2. Strategic Planning
- 8. New Business:**
  - 8.1. Consent Agenda option
  - 8.2.

**Next Meeting:** May 23<sup>rd</sup>, 2018

**Adjourn**



**67<sup>th</sup> Annual General Meeting**  
**for the year ending December 2017**  
**held April 4<sup>th</sup>, 2018 at 6:00PM**

## **AGENDA**

1. **Call to Order**
2. **Welcome and introductions**
3. **Approval of Agenda**
4. **Adoption of the minutes from the April 26th, 2017 AGM**
5. **Financial Review – Dale Rose of *Sander, Rose, Bone & Grindle***
6. **Adoption of Financial Statements for the year ending Dec. 31, 2017**
7. **2017 Report from the Friends of the Library Society – FOTL Delegate**
8. **2017 Annual Report – Kerry France**
9. **New Business**
  - 9.1 **Trustees**
    - 9.1.1 Resignations
    - 9.1.2 Recognition of Service
    - 9.1.3 Election of Trustees
11. **Next AGM to be on or before April 30, 2019**
12. **Adjourn**



# **AGENDA**

## **FSJPLA Board Meeting**

### **May 23rd, 2018 @ 6pm**

#### **Executive:**

Andy Ackerman – Chair  
Lenita Randolph – Vice  
Wouter de Klein – Treasurer

#### **Trustees:**

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

#### **Delegates:**

FOTL Representative

#### **Guests:**

#### **Appointed:**

Gord Klassen – Municipal  
Lenita Randolph – Area B

**Director:** Kerry France

- 1. Call to order**
- 2. Adoption of the Agenda**
- 3. Adoption of the minutes of April 4th, 2018 meeting**
- 4. Delegate: Friends of the Library**
- 5. Adoption of the Director's Report**
- 6. Adoption of the Financial Report**
- 7. Old Business:**
  - 7.1. FSJPLA & NPCC Board-to-Board meeting
  - 7.2. Strategic Planning update
  - 7.3. NELF update – Lenita Randolph
- 8. New Business:**
  - 8.1. BCLA attendee update – Debbie Hoza
  - 8.2. Consent agenda option
  - 8.3.

#### **In camera session**

**Next Meeting:** June 27th, 2018 (last meeting until September).

**Adjourn**



# **AGENDA**

## **FSJPLA Board Meeting**

### **June 27, 2018 @ 6pm**

#### **Executive:**

Andy Ackerman – Chair  
Lenita Randolph – Vice  
Wouter de Klein – Treasurer

#### **Trustees:**

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

#### **Delegates:**

FOTL Representative

#### **Guests:**

#### **Appointed:**

Gord Klassen – Municipal  
Lenita Randolph – Area B

**Director:** Kerry France

### **1. Call to order**

### **2. Adoption of the Agenda**

### **3. Adoption of the Consent Agenda:**

- 3.1. Minutes of the May 23<sup>rd</sup> meeting
- 3.2. Director's Report

### **4. Delegate: Friends of the Library**

### **5. Adoption of the Financial Report**

### **6. Old Business:**

- 6.1. BCLA attendee update – Trustee Hoza
- 6.2. Strategic Planning update – Strat Planning Committee
- 6.3. Exploring Site C/ATCO partnership update – Trustee Klassen / Director France
- 6.4. NELF alternate – Vice Chair Randolph

### **7. New Business:**

- 7.1. 13.0 Policy Review
- 7.2.

### **In camera session**

**Next Meeting:** September 26<sup>th</sup>, 2018  
Have a great summer!

**Adjourn**



# AGENDA

## FSJPLA Board Meeting September 26, 2018 @ 6pm

### **Executive:**

Andy Ackerman – Chair  
Lenita Randolph – Vice  
Wouter de Klein – Treasurer

### **Trustees:**

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

### **Delegates:**

FOTL Representative

### **Guests:**

### **Appointed:**

Gord Klassen – Municipal  
Lenita Randolph – Area B  
Karlene Duncan – Area C

**Director:** Kerry France

## **1. Call to order**

## **2. Adoption of the Agenda**

## **3. Adoption of the Consent Agenda:**

- 3.1. Minutes of the June 27th meeting
- 3.2. Sept Director's Report

## **4. Delegate: Friends of the Library**

## **5. Adoption of the Financial Report**

## **6. Old Business:**

- 6.1. Strategic Planning update – Strat Planning Committee (*A. Ackerman, Wouter de Klein, Jennifer Moore, Matt Preprost*)
- 6.2.

## **7. New Business:**

- 7.1. FSJPL Brand & Style Guide – K. France

## **In camera session**

**Next Meeting:** October 24th, 2018

**Adjourn**





# **AGENDA**

## **FSJPLA Board Meeting October 24<sup>th</sup>, 2018 @ 6pm**

### **Executive:**

Andy Ackerman – Chair  
Lenita Choi – Vice  
Wouter de Klein – Treasurer

### **Trustees:**

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

### **Outgoing Director:**

Kerry France

### **Delegates:**

FOTL Representative

### **Appointed:**

Gord Klassen – Municipal  
Lenita Choi – Area B  
Vacant – Area C

### **Incoming Director:**

Karlene Duncan

### **Guests:**

## **1. Call to order**

## **2. Adoption of the Agenda**

## **3. Adoption of the Consent Agenda:**

- 3.1. Minutes of the September 26<sup>th</sup> meeting
- 3.2. October Director's Report

## **4. Delegate: Friends of the Library**

## **5. Adoption of the Financial Report**

## **6. Old Business:**

- 6.1. Strategic Planning update – Strat Planning Committee (*A. Ackerman, Wouter de Klein, Jennifer Moore, Matt Preprost*)
- 6.2. *FSJPL Brand & Style Guide – K. France*
- 6.3. *NELF Update – L. Choi*

## **7. New Business:**

- 7.1. Hiring and signing authority motions needed

**Next Meeting:** November 28th, 2018

**Adjourn**

# AGENDA

FSJPLA Board Meeting  
November 28<sup>th</sup> , 2018 @ 6pm  
Room 119 at Northern Lights College  
Call in phone number: 1-877-385-4099  
Participant Code: 9632825#

## Executive:

Andy Ackerman – Chair  
Lenita Choi – Vice Chair  
Wouter de Klein – Treasurer

## Trustees:

Debbie Hoza  
Jennifer Moore  
Stacey Nimmo  
Matt Preprost

## Director:

Karlene Duncan

## Delegates:

FOTL Representative

## Appointed:

Gord Klassen – Municipal  
Lenita Choi – Area B  
Vacant – Area C

## Guests:

### 1. Call to order

### 2. Adoption of the Agenda

### 3. Adoption of the Consent Agenda:

- 3.1. Minutes of the October 26<sup>th</sup> meeting
- 3.2. November Director's Report

### 4. Delegate: Friends of the Library

### 5. Adoption of the Financial Report

### 6. Old Business:

- 6.1 Strategic Plan

### 7. New Business:

- 7.1. Calendar for Board Meetings for 2019
- 7.2. Library Hours of Operation
- 7.3. Staff Bonuses

Next Meeting: **January 23, 2019**

Adjourn