



BOARD MEETING MINUTES
FSJPLA Regular Board Meeting
Wednesday, May 26th at 5:30pm
Zoom
Phone number: 1-877-385-4099
Participation Code: 9632825#
Host Code:1335790#

Executive:

Lenita Choi – Chair
Andy Ackerman– Vice Chair
Nick Zhang – Treasurer

Appointed:

Lilia Hansen - Municipal
Lenita Choi – Area B
Michael Bourcet – Area C

Trustees

Debbie Hoza
Jessica Kalman
Stacey Nimmo
Matthew Prepost

Guests: N/A

Director:

Matthew Rankin

Manager:

Marilyn Lovejoy

Delegates:

Karlene Duncan
Andrea Doherty

1. Call to order @ 5:32pm

2. Adoption of the Agenda

Motion: L. Hansen

Second: N. Zhang

Result: Passed

3. Adoption of the Consent Agenda

3.1 Minutes of the April 28th, 2021 Regular Meeting

3.2 Director’s Report for May 2021

Motion: S. Nimmo

Second: J. Kalman

Result: Passed

4. Delegate(s): Karlene Duncan (President of the Friends of Fort St. John Public Library)

K. Duncan: Re-introduced herself. Mentioned that Library vital community destinations. The new Friends executive will continue to build good will in the community, and Ambassadors for our Library services. Next Friends Meeting is on May 30th @ the Library. During this meeting Karlene will share all past donations with new friends members and give an overview of Library Services. In the past, the Friends have struggled with fundraising, and they are looking to renew interest in volunteers for the Group.

5. Adoption of the Financial Report – as presented (CIS May document)

Motion: A. Ackerman

Second: N. Zhang

Result: Passed

6. Old Business:

6.1 Fundraising Committee (On-Going)

- **M. Rankin:** Nothing new to report, beyond conversations with the Committee and now the Friends Group Regarding ideas to promote fundraising. Additionally, we will be launching the GoFundMe Account soon.

6.2 Strategic Plan 2022-2025 – Discussion and Development

- **L. Choi:** Talked about forming the Strategic Planning committee, as there is a required process the Board needs to meet to create the next Strategic Plan.
- **Andy:** Mentioned that the Board needs to meet and volunteered for the committee.
- **Stacey:** Volunteered for the Committee as well.

6.3 Board Orientation Plan & Meeting

- **A. Ackerman:** Package that together. There will be 2 or 3 sessions for the Board.
- **L. Hansen:** Was there a poll sent out to the Board about meeting times for these meetings?
- **L. Choi:** We will send dates and times out for the Board to choose.
- **A. Ackerman:** 1 evening – trustee training is three to 4 hours.

7. New Business:

7.1 COVID-19 updates (if any)

- **M. Rankin:** Nothing new to report, most patrons and visitors in the Library have complied with the COVID-19 Precautions.

7.2 Update to Friends of The Library

- Already covered in previous section.

7.3 BC's Four-Step Restart Plan Announced

- **M. Rankin:** On May 25th, 2021 – BC announced a 4-Step restart (re-opening) Plan. The Plan starts from the 25th on-wards, with milestone dates, such as June 15th, Early-July, and September to move to less restrictions, based on the percentage of 18+ Vaccinations completed, and overall case numbers. Mari Martin of the PLB contacted all directors this morning mentioning that now nothing changes for Libraries yet, but she will update us as soon as she has more info.
- **M. Prepost:** Message from the Provincial Government was cautious and that this will be a step-by-step process. If things go well, there will hopefully be full programming in the library.

In-Camera Session: 5:50pm

Out of Camera Session: 5:59pm

Adjourn: 6:01pm

Motion: A. Ackerman

Second: S. Nimmo

Result: Passed

8. Next Meeting Date: Tuesday, June 23rd 2021 @ 5:30pm