



**AGENDA**  
**FSJPLA Board Meeting**  
**Wednesday, January 25<sup>th</sup>, 2023, at 5:30pm\***  
**Zoom**  
**Phone number: 1-877-385-4099**  
**Participation Code: 9632825#**  
**Host Code:1335790#**

<b>Join Zoom Meeting</b> <a href="https://us02web.zoom.us/j/82642167924?pwd=N2ZlZDhpdlhCcFhBM0tBTTh4R1hsdz09">https://us02web.zoom.us/j/82642167924?pwd=N2ZlZDhpdlhCcFhBM0tBTTh4R1hsdz09</a>
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<u>Executive</u>	<u>Trustees</u>	<u>Appointed</u>	<u>Staff</u>	<u>Delegates</u>	<u>Guests</u>
Michael Bourcet – <b>Chair &amp; Area C Patron Rep</b>	Debbie Hoza – <b>Area B Patron Rep</b>	Sarah McDougall – <b>Municipal Rep</b>	Matthew Rankin - <b>Director</b>		Tanya Boyd – <b>Staff Member</b>
Andy Ackerman – <b>Vice Chair</b>	Amber Harding				
Nick Zhang – <b>Treasurer</b>	Lyle Goldie				
	Warren “Dub” Craig				
	Stacey Nimmo				

<b>REGRETS</b>	
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- 1. Call to Order:**
  - 2. Adoption of the Agenda**
  - 3. Adoption of the Consent Agenda**
    - 3.1** Minutes of the November 23<sup>rd</sup>, 2022, Regular Meeting
    - 3.2** Director’s Report for December 2022/January 2023
    - 3.3** OHS (Occupational Health & Safety) Committee Reports –
      - 3.3.1** November 2022
      - 3.3.2** December 2023
      - 3.3.3** January 2023
  - 4. Delegate: TBD**

- 5. Adoption of the Financial Report** – as presented (CIS January document)
- 6. Old Business:**
  - 6.1** Reviewing Fines Structure – Implementation in October 2022 - Matthew
  - 6.2** BCGEU-FSJPLA Collective Agreement Negotiations – Update, 2023 – Matthew/Michael/Nick
  - 6.3** Tender for New Accountancy Firm Discussion – Matthew
  - 6.4** Elections BC Update - Matthew
- 7. New Business:**
  - 7.1** Cash-Flow Documentation/Process - Matthew/Michael
  - 7.2** Special Fundraising Event Planning - Amber
  - 7.3** Director of Library Services Annual Evaluation – Matthew
  - 7.4** Friends of the Library Purchasing Request – Matthew
  - 7.5** 2022 BC Reporting
    - 7.5.1** Provincial Public Library Grant Report – Due March 1, 2023
    - 7.5.2** SOFI (Statement of Financial Information) – Due May 15, 2023
    - 7.5.3** Annual Survey - Opens Mid-March, due May 15, 2023
  - 7.6** Trustee Status & New Trustee Search - Michael

IN CAMERA SESSION – 1 Item to Discuss – Michael/Matthew

Adjourn:

- 8. Next Meeting Date: Wednesday, February 22<sup>nd</sup>, 2023 @ 5:30pm**