



MINUTES
FSJPLA Board Meeting
Wednesday, February 22nd 2023 at 5:30pm*
Zoom
Phone number: 1-877-385-4099
Participation Code: 9632825#
Host Code:1335790#

Join Zoom Meeting https://us02web.zoom.us/j/82055464972?pwd=aEFXZmZ1MWhFRDd3eXZOeVc4VEVDZz09

<u>Executive</u>	<u>Trustees</u>	<u>Appointed</u>	<u>Staff</u>	<u>Delegates</u>	<u>Guests</u>
Michael Bourcet – Chair & Area C Patron Rep	Debbie Hoza – Area B Patron Rep	Sarah McDougall – Municipal Rep	Matthew Rankin - Director	N/A	Tanya Boyd – Staff Member
	Amber Harding				
	Warren “Dub” Craig				

REGRETS Lyle Goldie, Andy Ackerman – Vice Chair & Nick Zhang – Treasurer

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1. **Call to Order:** 5:37pm

 2. **Adoption of the Agenda** (With In-Camera Addition)
 Motion: A. Harding
 Seconded: S. MacDougall
 Result: Passed

 3. **Adoption of the Consent Agenda**
 - 3.1 Minutes of the January 25th 2023 – (Regular Meeting)
 - 3.1.1 Minutes of February 9th 2023 – (Emergency Meeting)
 - 3.2 Director’s Report for February 2023
 - 3.3 OHS Committee Report – February 2023
 Motion: S. MacDougall
 Seconded: W. Craig
 Result: Passed

 4. **Delegate:** N/A

5. Adoption of the Financial Report – as presented (CIS February document)

Motion: W. Craig

Seconded: A. Harding

Passed: Passed

6. Old Business:

6.1 BCGEU-FSJPLA Collective Agreement Negotiations – Update – Matthew

Discussion: Matthew mentioned that the collective agreement's final draft has yet to be received. His hope was to share the completed version by this meeting, but will keep the Board up to date once he receives it.

6.2 Trustee Status & New Trustee Search – Matthew

Discussion: Previously during the January Board meeting, there had been a discussion about recruiting a new board member with the end of term for S. Nimmo. After some discussion, Michael directed Matthew to advertise a position, but to first update the advertisements with candidate requirements such as Board Experience, and preferably being a library user.

6.3 Director of Library Services Annual Evaluation – Matthew

Discussion: Matthew reminded the Board that Michael and Lyle are completing his 2022-2023 Evaluation. Staff Surveys will be picked up on Friday, February 24th.

7. New Business:

7.1 City of FSJ Grant Approval – Matthew

Discussion: Matthew was happy to announce that the City approved the requested amount of 450K for the current operating year.

7.2 PLGR (Provincial Public Library Grant Report) – Board Approval – Matthew

Discussion: Matthew completed and was ready to submit the PLGR to the Public Libraries Branch at the Ministry for 2022. All that is required is a Board approval and Chair signature to continue.

Motion Outline: *Motion demonstrating that The FSJPLA Board of Trustees approves the final draft of the 2022 PLGR, as well as submission to the PLB.*

Motion: M. Bourcet

Seconded: S. MacDougall

Result: Passed

7.3 Special Fundraising Event Planning Update – Matthew

Discussion: Matthew has completed an initial overview of the October 2023 planned fundraising D&D event. Need to flesh out a full story for a one session event, as well as find a corporate sponsor. Matthew will update the Board as the event takes shape and progresses.

7.4 Looking Forward – March 2023 – Matthew

Discussion: Matthew wanted to give the Board an update on what plans he has for the next few months. Specifically, there are plans for re-organizing the floor space around the DVDs to make a general study/quiet area. Plans to continue staff training, and other items to follow.

IN CAMERA SESSION – ENTERED: 6:01pm

Motion to Enter: A. Harding

Seconded: M. Bourcet

Result: Passed

IN CAMERA SESSION - EXITED: 6:19pm

Motion to Exit: D. Hoza

Seconded: S. MacDougall

Result: Passed

Motion to Adjourn: 6:20pm

Motion: A. Harding

Seconded: W. Craig

Result: Passed

8. Next Meeting Date: Wednesday, March 22nd, 2023 @ 5:30pm (Meeting #3 for 2023)