



**MINUTES**  
**FSJPLA Board Meeting**  
**Wednesday, March 22<sup>nd</sup> 2023 at 5:30pm**  
**Zoom**  
**Phone number: 1-877-385-4099**  
**Participation Code: 9632825#**  
**Host Code:1335790#**

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/83389355068?pwd=b0FIUmpkSElxR2pOaTFha21XSW5sdz09>

<u>Executive</u>	<u>Trustees</u>	<u>Appointed</u>	<u>Staff</u>	<u>Delegates</u>	<u>Guests</u>
Michael Bourcet – <b>Chair &amp; Area C Patron Rep</b>	Debbie Hoza – <b>Area B Patron Rep</b>		Matthew Rankin - <b>Director</b>	<b>N/A</b>	Tanya Boyd – <b>Staff Member</b>
Andy Ackerman – <b>Vice Chair</b>	Lyle Goldie				
	Warren “Dub” Craig				

**REGRETS** | Nick Zhang – **Treasurer**, Amber Harding, & Sarah McDougall – **Municipal Rep**

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- 1. Call to Order: 5:34pm**
  
  - 2. Adoption of the Agenda (With Updates)**  
 Motion: D. Hoza  
 Seconded: L. Goldie  
 Result: Passed
  
  - 3. Adoption of the Consent Agenda**
    - 3.1** Minutes of the February 22<sup>nd</sup>, 2023, Regular Meeting
    - 3.2** Director’s Report for March 2023
    - 3.3** OHS Committee Report – March 2023 – Sent via email.
 Motion: L. Goldie  
 Seconded: D. Hoza  
 Result: Passed
  
  - 4. Delegate: N/A**
  
  - 5. Adoption of the Financial Report** – as presented (CIS March document)

5.1 Discussion: After some discussion, Michael recommended that the Monthly co

## 6. Old Business:

### 6.1 Board Recruitment Posters & Advertisements Up – Matthew/Michael

Discussion: As requested in the February Board Meeting Matthew posted recruitment advertisements in library and on social media (FB and IG) looking for a replacement Board Member. No responses yet, Matthew is restarting the AHN Article, and will include it, and will have Alisa mention it during her next radio interview.

### 6.2 October Event Update – Matthew

**Discussion:** Matthew is still in the process of developing and setting up the event. Updates to follow.

### 6.3 Director Absences – Update - Matthew

**Discussion:** Matthew will be away April 4<sup>th</sup> to 8<sup>th</sup> 2022, further vacation to be determined. He will also be attending the Beyond Hope Library Conference in Prince George from May 14<sup>th</sup> -16<sup>th</sup> with the LLA and Programmer, then subsequently attending the Spark Conference in FSJ May 17<sup>th</sup> and 18<sup>th</sup>.

### 6.4 Rent Renewal – Michael

**Discussion:** As determined in November/December 2022, the FSJPLA Board decided to defer rent via a letter written to NPCCS. As finances have been confirmed and relatively stabilized, Michael recommended restarting rent payments.

Motion to restart monthly rent payments to NPCC effective immediately, including .

Motion: M. Bourcet

Seconded: D. Hoza

Result: Passed

## 7. New Business:

### 7.1 Board Training – April 1<sup>st</sup> 2023 – District of Taylor Office - 0007 100a St, Taylor, BC V0C 2K0 @ 9:30am

**Discussion:** Matthew provided a reminder that Andy and Sherri (Taylor Library Director) will be manning a joint Taylor and FSJ Board training session. Tense discussion regarding sandwiches followed, and will be updated.

### 7.2 2023 AGM & Regular April Meeting – April 26<sup>th</sup> 2023 @ 5:30pm

**Discussion:** Matthew provided a reminder to the Board that attendee is preferred for the 2023 Annual General Meeting and then-regular meeting on April 26<sup>th</sup>. Lyle indicated unavailability, but will discuss.

### 7.3 May 2023 Meeting – Rescheduling – Michael/Matthew

**Discussion:** Michael was concerned he would be unable to attend the May 2023 Regular Board Meeting, but after some discussion, will attend virtually.

#### **7.4 Fundraising/Grant Applications – Matthew**

- Front Desk Updates
- New Furniture Purchases

#### **7.5 Bibliocommons Survey – April-May 2023 – Matthew**

**Discussion:** After some staff concerns were brought to his attention last year, Matthew is putting together a Google and In-Person Survey to get patron feedback on whether the Bibliocommons platform is still being used. Warren expressed his support for the service. Matthew will update the Board once the results are in.

IN CAMERA SESSION – N/A

Adjourn: 6:29pm

Motion: D. Hoza

Seconded: M. Bourcet

Result: Passed

- 8. Next Meeting Date:** AGM - Wednesday, April 26<sup>th</sup>, 2023 @ 5:30pm followed by Regular April 2023 Meeting.