



**Agenda**  
**FSJPLA Board Meeting**  
**Wednesday, June 26<sup>th</sup>, 2024 at 5:30pm**  
**In-Person & Zoom**  
**Phone number: 1-877-385-4099**  
**Participation Code: 9632825#**  
**Host Code:1335790#**

<b>Join Zoom Meeting:</b> <a href="https://us02web.zoom.us/j/86350600688?pwd=eEdOQ1lnVUNSVzBMN1dlaDBLVnl2Zz09">https://us02web.zoom.us/j/86350600688?pwd=eEdOQ1lnVUNSVzBMN1dlaDBLVnl2Zz09</a>
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<u>Executive</u>	<u>Trustees</u>	<u>Appointed</u>	<u>Staff</u>	<u>Delegates</u>	<u>Guests</u>
Michael Bourcet – <b>Chair &amp; Area C Patron Rep</b>	Warren “Dub” Craig	Sarah McDougall – <b>Municipal Representative</b>	Matthew Rankin – <b>Director / Board Secretary</b>	Alita van Deventer – <b>President of Friends of Library</b>	
Andy Ackerman – <b>Vice Chair</b>	Amber Harding		Tanya Boyd - <b>Staff</b>		
Lyle Goldie – <b>Treasurer</b>	Dale Boissonneault				

<b><u>Unavailable</u></b>	
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- 1. Call to Order:**
  - 2. Adoption of the Agenda**
  - 3. Trustee Nominations**
  - 4. Adoption of the Consent Agenda**
    - 4.1** Minutes of the May 1st, 2024, Regular Meeting
    - 4.2** Director’s Report for *May-June 2024*
    - 4.3** OHS Committee Meeting Minutes
      - 4.3.1** May 2024
      - 4.3.2** June 2024
  - 5. Delegate: TBD**
  - 6. Adoption of the Financial Report – as presented (CIS June)**
    - 6.1** Cashflow June 2024

**7. Old Business:**

**7.1 Lease Negotiation Update to Old Business**

**7.2 SRC Update – June 2024**

**7.2.1** New Summer Students hired and started June 10<sup>th</sup>, 2024.

**7.3 75<sup>th</sup> Anniversary Celebration Committee Update**

**7.4 Email Motions:**

**7.4.1** *Motion to approve the 2023 Financial Report as prepared by Sander Rose Bone Grindle LLP (SRBG), Fort St. John and approval for submission of Statement of Financial Information (SOFI) to the Public Library Branch.*

Motion: A. Ackerman

Seconded: M. Bourcet

Result: Passed

**8. New Business:**

**8.1 Signing Authority Motion**

Motion Draft:

*Motion to add Lyle Goldie, Warren Craig, and Alexa Rogers to Library signers list at North Peace Savings. Additionally, remove Andy Ackerman and Debbie Hoza from the signers list.*

**8.2 Changes to Policies**

**8.2.1** Workplace Violence Prevention Update (EXISTING POLICY)

**8.2.2** Privacy Policy Update (EXISTING POLICY)

**8.2.3** 3D Printer Policy (NEW)

**8.3 Re-Application for CLICK Program Grant with PRRD Area B**

**8.4 NELF Update – Director Leaving**

**8.5 Proposed Change in Director of Library Services Job Description to New Business**

**8.6 Summer & Fall 2024 Update**

**8.6.1** September 17<sup>th</sup> to 19<sup>th</sup> – BCGEU Collective Agreement Negotiations

**8.6.2** Budget 2025 Application – City of FSJ Only

**8.6.3** November 1<sup>st</sup>, 2024 – PRRD Financial Reporting

**8.6.4** Christmas Closure 2024

**8.6.5** Strategic Plan 2026-2028 Planning

IN CAMERA SESSION -

**Adjournment:**

**9. Next Meeting Date:** Regular Meeting – Wednesday, September 25<sup>th</sup>, 2024 @ 5:30pm