



Agenda
FSJPLA Board Meeting
Wednesday, September 25th 2024 at 5:30pm
Zoom
Phone number: 1-877-385-4099
Participation Code: 9632825#
Host Code:1335790#

Join Zoom Meeting: https://us02web.zoom.us/j/87277308964?pwd=U1FmOEJuZDdUTDhmVjl3MzRHbUdBdz09
--

<u>Executive</u>	<u>Trustees</u>	<u>Appointed</u>	<u>Staff</u>	<u>Delegates</u>	<u>Guests</u>
Lyle Goldie - Vice Chair	Andy Ackerman	N/A	Matthew Rankin - Director / Board Secretary	N/A	N/A
Warren Craig - Treasurer	Dale Boissonneault				
	Rosemarie Lee				

Unable to Attend:	Michael Bourcet - Chair & Area C Patron Rep / Tanya Boyd - Staff / Sarah McDougall - Municipal Representative / Amber Harding / Karen Anderson
--------------------------	---

-
- 1. CALL TO ORDER:**

 - 2. ADOPTION OF THE AGENDA**

 - 3. ADOPTION OF THE CONSENT AGENDA**
 - 3.1** - Minutes of the June 26th 2024, Regular Meeting
 - 3.2** - Director’s Report for July-August-September 2024
 - 3.3** - OHS Committee Meeting Minutes
 - 3.3.1** July 2024
 - 3.3.2** August 2024

 - 4. DELEGATE: TBD**

 - 5. ADOPTION OF THE FINANCIAL REPORT** – as presented (CIS September)
 - 5.1** - Cashflow September 2024

 - 6. OLD BUSINESS:**
 - 6.1** - Lease Negotiation Update – Matthew & Michael.

- 6.2 - 75th Anniversary Celebration Committee Update – Matthew & Amber
- 6.3 - NPCC External Renovations Update – Matthew
 - 6.3.1 City Contact Update - Matthew
- 6.4 - Signing Authority Update
- 6.5 - CLICK Program – Area B Grant Update
- 6.6 - **Changes to Policies**
 - Workplace Violence Prevention Update (EXISTING POLICY)
 - Privacy Policy Update (EXISTING POLICY)
- 6.7 - Approval of 2023 Annual Report
- 6.8 - BCGEU Collective Agreement Negotiations
- 6.9 - NELF Update – Director Leaving
- 6.10 Proposed Change in Director of Library Services Job Description
- 6.11 **Fall 2024 Update**
 - Budget 2025 Application – City of FSJ Only
 - November 1st, 2024 – PRRD Financial Reporting
 - Christmas Closure 2024 – December 20th to January 1st – Last Day of Operations is December 19th and First Day of Operations in 2025 is Thursday, January 2nd.
 - Strategic Plan 2026-2028 Planning

7. NEW BUSINESS:

- 7.1 - The Director's Personal Growth Plan update and proposed Policy
- 7.2 - New LED Ceiling Lights Update
- 7.3 - 2025 Closures Update
- 7.4 - 2025 NEW Hours Plan
- 7.5 - Board-Staff Pot-Luck Planning – December 2024

IN CAMERA SESSION – 1 Item for Discussion

Adjournment:

- 8. Next Meeting Date: Regular Meeting – Wednesday, October 23rd 2024 @ 5:30pm**