



**Agenda**  
**FSJPLA Board Meeting**  
**Wednesday, October 23<sup>rd</sup> 2024 at 5:30pm**  
**In-Person & Zoom**  
**Phone number: 1-877-385-4099**  
**Participation Code: 9632825#**  
**Host Code:1335790#**

Join Zoom Meeting: <https://us02web.zoom.us/j/81070119762?pwd=bmtaWmM4enhtVGf2K1VIUE1ad2RPdz09>

Executive	Trustees	Appointed	Staff	Delegates	Guests
Michael Bourcet – <b>Chair &amp; Area C Patron Rep</b>	Andy Ackerman	Sarah McDougall – <b>Municipal Representative</b>	Matthew Rankin – <b>Director / Board Secretary</b>	N/A	N/A
Lyle Goldie – <b>Vice Chair</b>	Amber Harding		Tanya Boyd - <b>Staff</b>		
Warren “Dub” Craig – <b>Treasurer</b>	Dale Boissonneault				
	Rose lee				
	Karen Anderson				

**Unable to Attend:** \_\_\_\_\_

- 1. Call to Order:**
- 2. Adoption of the Agenda**
- 3. Adoption of the Consent Agenda**
  - 3.1** Minutes of the September 25<sup>th</sup> 2024, Regular Meeting
  - 3.2** Director’s Report for October 2024
  - 3.3** OHS Committee Meeting Minutes
    - 3.3.1** October 2024
- 4. Delegate: Friends of the Library (TBD)**
- 5. Adoption of the Financial Report – as presented (CIS October)**
  - 5.1** Cashflow October 2024



## **6. Old Business:**

**6.1** - Lease Negotiation Update – Matthew & Michael.

**6.2** - 75<sup>th</sup> Anniversary Celebration Committee Update – Matthew & Amber

### **6.3 Fall 2024 Update**

- Budget 2025 Application – City of FSJ Only
- November 1<sup>st</sup>, 2024 – PRRD Financial Reporting
- Strategic Plan 2026-2028 Planning

**6.4** The Director's Personal Growth Plan update and proposed Policy governing it needs to be added.

**6.5** New LED Ceiling Lights Update

**6.6** 2025 NEW Hours Plan

**6.7** Board-Staff Pot-Luck Planning – December 2024

## **7. New Business:**

**7.1** Director of Library Services Evaluation

**7.2** Friends of the Library – Fall Book Sale – December 7<sup>th</sup> 2024 @ 10am to 2pm

IN CAMERA SESSION -

### **Adjournment:**

**8. Next Meeting Date: Annual General Meeting – Wednesday, November 27<sup>th</sup> 2024 @ 5:30pm**