

# MINUTES

## FSJPLA Board Meeting September 26th, 2018 @ 6pm

**Present:**

Lenita Choi, Vice Chair  
Wouter de Klein, Treasurer  
(via phone)

Debbie Hoza  
Gord Klassen  
Jennifer Moore

Kerry France  
Stacey Nimmo

**Delegates:**

Nick Fauset, FOTL

**Guests:**

None

**Regrets:**

Andy Ackerman, Chair  
Matt Preprost

**1. Called to order at 6:14pm**

**2. Adoption of the Agenda as presented *Moved: S. Nimmo* *Seconded: D. Hoza* – **Carried****

**3. Adoption of the Consent Agenda as presented:**

*3.1. Minutes of the June 27th meeting*

*3.2. Director's Report*

***Moved: D. Hoza** **Seconded: J. Moore** – **Carried***

**4. Delegate: Friends of the Library Representative**

*4.1. Nick Fauset attended and provided an update on the most recent activities of the Society.*

*4.1.1. Used Book Sale September 22<sup>nd</sup>, successfully raised approx. \$1,200.*

*4.1.2. Society members have been working on updating bylaws and digitizing their reporting through BC Registry.*

**5. Adoption of the Financial Report with the YE estimate reworked. *Moved: G. Klassen* *Seconded: D. Hoza* – **Carried****

**6. Old Business:**

**6.1. Strategic Planning update – Strategic Planning Committee** (A. Ackerman, W. de Klein, J. Moore, M. Preprost)

*6.1.1. Committee recommends to Board that we develop two pieces to the Strategic Plan; a detailed workplan for staff and board, as well as a simplified public document. Director to have completed action plans and send to committee before Friday, Oct 5<sup>th</sup>.*

**7. New Business:**

**7.1. FSJPL Brand & Style Guide – K. France**

- 7.1.1. *Director France will send out a revised copy of the FSJPL Brand & Style Guide to Board Trustees before Friday, Oct 5<sup>th</sup> for their review, after discussions with Chair that the document - which has been used as a guiding document for staff - may benefit from being adopted as policy.*

**Entered in camera session at 6:26pm (J. Moore / S. Nimmo – Carried)**

**Exited in camera session at 6:55pm (D. Hoza / G. Klassen – Carried)**

**Motions arising from in camera session:**

**Next Meeting:** October 24<sup>th</sup>, 2018

**Adjourned at 6:57pm**