

FSJPL SCHEDULE OF FEES

FINES, RATES & OTHER SERVICE FEES

TEMPORARY MEMBERSHIPS AND REPLACEMENT CARDS

- Temporary adult membership card is \$20 for 6 months, with \$5 per each additional adult or juvenile membership
- Replacement card fee is \$5

FINES

- Overdue fines of \$0.20 per day per book up to a maximum of \$10.00 for hardcover and \$4.00 for paperbacks;
- Overdue fines of \$1.00 per day to a maximum of \$20.00 for video material such as DVDs;
- Fines for magazines shall be \$0.20 per magazine, per day up to a maximum fine of \$3.00 per magazine;
- Overdue fines of \$0.20 per day per audio book up to a maximum of \$10.00 per audio book.
- Maximum fines on a juvenile membership card is \$25
- Maximum fines on an adult membership card is \$50

MATERIALS LOST OR DESTROYED

- Replacement cost for hardcover books will be the cost as shown in the latest edition of Books in Print or Canadian Books in Print plus \$4.00 for cataloguing fees. If no price is found, the charge will be \$20.00 or, replacement of the book plus \$4.00 restocking charge;
- Hardcover Books no longer in print will be rated at the shelf list price plus \$4.00 for cataloguing fees. If no shelf list price, the charge is \$20.00 or the replacement cost of book plus \$4.00 restocking charge;
- Lost or destroyed paperbacks will have a charge of the shelf list price of the book plus a \$4.00 charge for cataloguing and restocking;
- Magazines — replacement cost or a minimum of \$3.00;
- Lost or destroyed audiovisual material will have a charge of replacement cost plus \$4.00;

- Water damaged books will be charged as “materials lost or destroyed.” Any books with damaged covers will be treated as destroyed books;
- Rates for materials requiring repair are determined at the Director of Library Services’ discretion;
- Minor damage is at a rate of \$2.00-\$4.00 minimum for loose sections, broken bindings etc. or a figure set by the Director;
- Once a full replacement cost has been paid for lost or damaged materials, the FSJPLA can choose to retain, dispose of or sell the damaged materials with no compensation to the member;
- If a replacement cost has been paid and the lost materials are returned within one month, the FSJPLA will consider reimbursement for the replacement cost minus fines accumulated;
- In-Library Use Materials —a deposit may be required as determined by the Director of Library Services if a member requests and is approved to remove the materials from the library.

NON-BOOK MATERIALS AND EQUIPMENT

- The FSJPLA is not responsible for damage to any equipment or software that could be incurred during the use of library materials such as videos, CDs, DVDs, etc.;
- DVDs and Audio Books:
 - Late fines are \$1.00 a day to maximum or \$10 per DVD or audio book;
 - Lost or destroyed items will have a charge of replacement cost plus \$4.00.

EQUIPMENT RENTAL RATES

- Borrowers are responsible for replacement or repair costs for all equipment damaged while on loan;
- Equipment Rental Rates are:
 - Digital Projector - \$20.00 per day;
 - Screen - \$10.00 per day;
 - TV with HDMI cable to be used within Cultural Centre - \$15.00 per day.

MISCELLANEOUS RATES

- Laminating - \$ 2.00 per running foot
- Exam Invigilation - \$30.00 per hour
- Ear Bud Purchase - \$3.00 per pair
- USB Storage Device Purchase - \$8.00 per USB

PRINTING, SCANNING, COPYING AND FAX RATES

- Printing and Copying:
 - Black and White Letter and Legal Sizes - \$0.25 per page
 - Black and White 11X17 - \$0.50 per page
 - Colour Letter and Legal Sizes - \$0.75 per page
 - Colour 11X17 - \$1.50 per page
- Scan and Email - \$0.50 per document
- Faxing:
 - Local or toll-free numbers- \$0.50 per page
 - Long Distance within Canada- \$2 first page, \$1 for additional pages
 - Outside Canada - \$6 first page, \$2 for additional pages
 - Fax Receiving - \$0.50 per page